



MEMO

TO: NEA Board of Directors
NEA Executive Committee
State Affiliate Presidents
State Affiliate Executive Directors

FROM: Sabrina Tines-Morris
Senior Director, NEA Center for Governance

DATE: May 31, 2024

RE: At-Large Director Elections for the 2024 NEA Representative Assembly

Delegates to the 2024 NEA Representative Assembly will elect four (4) at-large representatives to the NEA Board of Directors as follows:

- Two (2) education support professionals for three-year terms.
- One (1) education support professional for a one-year term.
- One (1) classroom teacher in higher education for a three-year term.

These positions must be filled to meet the proportional representation requirements of Article V, Section 1 of the NEA Constitution. Provisions relevant to the 2024 election cycle appear below:

e. Classroom teachers in higher education shall be represented on the Board at least in proportion to their membership in the Association. If the percentage of classroom teachers in higher education elected to the Board of Directors fails to achieve such proportional representation, the Representative Assembly shall elect at large the number required to assure such representation. Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are classroom teachers in higher education.

f. Active members employed in education support professional positions shall be represented on the Board at least in proportion to their membership in the Association. If the percentage of such members elected to the Board fails to achieve such proportional representation, the Representative Assembly shall elect at large the number required to assure such representation.

Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are Active members employed in education support professional positions.

Delegates may also elect one (1) at-large alternate representative to the NEA Board of Directors as follows:

- One (1) classroom teacher in higher education for a three-year alternate director term.

At-large alternate positions may be filled to meet the requirements of NEA Bylaw 5-6 which states:

a(ii). If, pursuant to Article V, Section 1 of the Constitution, the Representative Assembly elects one or more at-large ethnic minority, administrator, classroom teacher in higher education, or education support directors, the Representative Assembly shall also elect one at-large alternate in a particular category to serve in an at-large director's place if they are unable to attend a meeting of the Board of Directors.

In the election of both regular and alternate director positions, eligible candidates shall not be nominated for more than one position.

NEA will publish at-large candidate photos and biographical information on the RA delegate website. Candidates will be nominated in writing using the form provided. Candidates for at-large positions must be nominated by delegates who are employed in their respective categories. For additional details please refer to the attached information and deadlines for at-large candidates.

Cc:
Committee on Constitution, Bylaws, and Rules
Chairperson, Committee on Elections
Chairpersons, NEA Ethnic Minority Affairs Committee
President, National Council for Education Support Professionals
President, National Council for Higher Education
Delegates to the NEA Representative Assembly
State Annual Meeting Coordinators
2024 At-Large Candidates

Attachment: Communications Information and Deadlines for At-Large Candidates

COMMUNICATIONS INFORMATION AND DEADLINES FOR AT-LARGE CANDIDATES: 2024

Filing for Office: At-large candidates may file for office until 4:00pm Eastern Daylight Time (EDT) on June 15, 2024. Filing forms are available at <https://www.nea.org/professional-excellence/conferences-events/annual-meeting-and-representative-assembly/delegate-resources/candidates> (scroll down to the section for At-Large Candidates for 2024). Filings will be accepted via email to tbrenner@nea.org.

Candidate Photographs and Statements – Deadline 12:00 Noon EDT, July 2: NEA will publish at-large candidate photos and biographical information on the RA delegate website and in the *RA Today* on the first day of the Representative Assembly (July 4). Candidates wishing to take advantage of these services must file for office and submit a photograph and biographical information to tbrenner@nea.org by 12:00 Noon EDT on July 2. **We encourage you to submit these items as soon as possible so we can post immediately.** Candidates must use no more than 100 words **total** for all responses combined.

Preliminary and Final Expense Forms: The preliminary expense form is due by the opening of the Representative Assembly on July 4. The final expense form will be due 30 days after certification of the election results.

Nomination, Speech, and ballot order Lotteries, June 17, 7:00pm EDT: Lotteries will determine the order of nominations and speeches for at-large candidates. The lotteries will be virtually conducted at 7:00pm EDT on June 17. All candidates will be sent the Zoom link.

Interviews and Speeches to State Delegations and Caucuses: NEA will provide state delegations and caucuses candidate contact information and will give state and caucus information to candidates. State delegations and caucuses who wish to interview are responsible for contacting candidates to arrange for interviews. Candidates may also choose to contact state delegations and caucuses.

Candidate Videos – Optional: Candidates may choose to record an introductory video of no more than two minutes, which will be posted on the NEA RA website (www.nea.org/ra) and potentially shown at delegation and caucus meetings. The video must be of the candidate only, speaking straight-to-camera without graphics, supporters, or other visuals. Please hold your device horizontally to record. Once you are satisfied with your video, please upload it to <https://spaces.hightail.com/uplink/ramona> and label it “RA speech.” You can do this easily by copying and pasting the URL into your device browser and then following the instructions for uploading.

Campaign Materials: Printed campaign materials must be cleared with the NEA Committee on Constitution, Bylaws, and Rules. Candidates must email copies to tbrenner@nea.org.

Raffles and Lotteries for Campaign Fundraising: Candidates for NEA office may give away items by lottery, raffle, drawing, or similar means, provided that such activity is legal under relevant state law. It is illegal in most states to conduct an activity in which any participant pays or promises to pay money to be eligible to win a prize. If a lottery or similar activity is to be legal, everyone who is otherwise eligible to participate must have an equal opportunity to win regardless of making a contribution.