
Application ID	xxxxxxx
Submitted	Not submitted
Status	Draft
Applicant(s)	NAME
Organization	LOCAL
	TAX ID Address
Program and cycle	Local President Release Time Year LPRT
Tags	No tags
Forms	LPRT Application

Affiliate Information

Affiliate Attributes

NEA has the following information on file about your Affiliate. Please validate the information below and update where applicable.

Are you a Local Option UniServ? *	Number of Affiliate Members *	Number of Potential Affiliate Members *
No answer	No answer	No answer
Local Dues Assessment Last Year	Local Dues Assessment Projected Current Year	Local Dues Assessment Projected Next Year
\$0.00 USD	\$0.00 USD	\$0.00 USD

Local Affiliate Leadership Contact

Local Affiliate Leadership Contact

<mark>NOTE: Contact Role must be set to "NEA Local Affiliate President"</mark>

Records: 0

Uniserv Staff Contact

First Name *

No answer

Last Name *

No answer

Email *

No answer

Contact Phone *

No answer

Request Information

Request General Information

Is your State Affiliate aware of this grant application? *

No answer

Project start date *

No answer

Project end date *

No answer

Project Title *

No answer

Request Primary Grant Contact

Enter the Primary Contact for this request below.

<mark>NOTE: Contact Role column must be set to "Primary Contact"</mark>

Records: 0

Request Treasurer Contact

First Name *

No answer

Last Name *

No answer

Email *

No answer

Phone *

No answer

Request Detail

Is this a full-time or part-time local president release grant? *

No answer

Provide a three-year descriptive plan that shows your Local's commitment to provide funding. *

No answer

Will this project impact the work assigned to your affiliate? If so, how? *

No answer

Do you currently provide release time for your local president? Please explain. *

No answer

Geographical area served by the grant? *

Select State or Country that is MOST impacted.

No answer

Membership Category *

No answer

Strategic Objectives

Which one of the NEA goals is most aligned with the purpose of your grant proposal? *

No answer

Which one of these ten content areas ("content clusters") best describes the primary focus of your grant proposal? *

No answer

Select up to five keywords (out of 50) that further describe your grant program content and focus: *

No answer

Budget

ERROR: YOU MUST INDICATE WHETHER YOU ARE APPLYING FOR A FULL-TIME OR PART-TIME LOCAL PRESIDENT RELEASE ON THE REQUEST INFORMATION PAGE BEFORE COMPLETING THE BUDGET BELOW.

Total Amount Requested

NOTE: The Total Amount Requested is automatically calculated from your Anticipated Budget below.

Total Request Amount *

\$0.00 USD

Anticipated Budget: President Costs**NOTE:** For Year 1, a full time grant is 45% of the total costs up to \$25,000; a part-time grant is 45% of the total costs up to \$12,500.

Salaries (Year 1) *	Benefits (Year 1) *	SUBTOTAL: Year 1 *
No answer	No answer	\$0.00 USD
Gross Grant Eligible Amount (Year 1) * 45% of year 1 president costs	Minimum State Affiliate Responsibility (Year 1) * State Affiliates must fund a minimum of 10% in year 1.	
\$0.00 USD	\$0.00 USD	
Grant Request Amount (Year 1) *	State Affiliate Commitment (Year 1) *	Local Affiliate Commitment (Year 1) *
No answer	No answer	\$0.00 USD

Provide a detailed justification for the proposed year 1 president costs grant expenditures. *

No answer

NOTE: For Year 2, a full time grant is 45% of the total costs up to \$25,000; a part-time grant is 45% of the total costs up to \$12,500.

Salaries (Year 2) *	Benefits (Year 2) *	SUBTOTAL: Year 2 *
No answer	No answer	\$0.00 USD
Gross Grant Eligible Amount (Year 2) * 45% of year 2 president costs	Minimum State Affiliate Responsibility (Year 2) * State Affiliates must fund a minimum of 10% in year 2.	
\$0.00 USD	\$0.00 USD	
Grant Request Amount (Year 2) *	State Affiliate Commitment (Year 2) *	Local Affiliate Commitment (Year 2) *
No answer	No answer	\$0.00 USD

Provide a detailed justification for the proposed year 2 president costs grant expenditures. *

No answer

NOTE: For Year 3, a full time grant is 30% of the total costs up to \$16,500; a part-time grant is 30% of the total costs up to \$8,250.

Salaries (Year 3) *	Benefits (Year 3) *	SUBTOTAL: Year 3 *
No answer	No answer	\$0.00 USD
Gross Grant Eligible Amount (Year 3) * 30% of year 3 president costs	Minimum State Affiliate Responsibility (Year 3) * State Affiliates must fund a minimum of 7% in year 3.	
\$0.00 USD	\$0.00 USD	
Grant Request Amount (Year 3) *	State Affiliate Commitment (Year 3) *	Local Affiliate Commitment (Year 3) *
No answer	No answer	\$0.00 USD

Provide a detailed justification for the proposed year 3 president costs grant expenditures. *

No answer

Year 4

Cost Projections (Year 4)

No answer

Continuation Procedures (Year 4)

What will you do to ensure the continuation of release time for the president?

No answer

Year 5

Cost Projections (Year 5)

No answer

Continuation Procedures (Year 5)

What will you do to ensure the continuation of release time for the president?

No answer

Anticipated Results

Results Summary

Statement of Need *

Please include information that outlines the established need or problem(s) that this grant will address. Utilize data, research and/or NEA program alignment to support the need and your approach. Include information about the targeted area of the grant, such as demographics and geographic area.

No answer

Grant Strategy *

The strategy your grant will employ to address the Statement of Need above.

No answer

Evaluation Plan *

Please outline the overall evaluation plan for your proposed grant. A partnership with higher education affiliates is encouraged, but not required. The evaluation plan should include an overall evaluation of the grant implementation, capacity building, communications, goals and measurable outcomes.

No answer

Sustainability Plan *

How the affiliate plans to sustain the grant work after the grant term ends.

No answer

NEA Quantitative Metrics

Anticipated # Members Engaged *

No answer

Anticipated # Potential Members Engaged *

No answer

Anticipated # Members Recruited *

No answer

Anticipated # of Sharable Resources Developed *

No answer

Anticipated # Leaders Identified *

No answer

Program Specific Quantitative Metrics

Anticipated # New Partnerships Formed *

No answer

Anticipate # Eligible Staff *

No answer

Grant Specific Metrics

Goal 1

Goal 1 Description *

Membership Growth and Retention

No answer

Goal 1 Measurable Outcome(s) *

No answer

Goal 1 Key Activities *

No answer

Goal 1 Anticipated Total Engagement *

No answer

Goal 1 Affiliate \ Staff Leadership Engagement Roles and Purposes *

No answer

Communications

Communications Plan Summary

Communications Plan - Description and Goal(s) *

No answer

Communications Plan - Measurable Outcomes *

No answer

Stakeholder Communications Detail

Internal Audience(s)

No answer

External Audience(s)

No answer

Partner Audience(s)

No answer

Terms

Terms

Grant Terms:

1. Only NEA affiliates are eligible for these NEA grants. By applying for this grant, you affirm that your affiliate is an NEA affiliate subject to the requirements of the NEA Constitution and Bylaws.
2. Record all member recruitment and engagement data (one on ones, new members, and new leaders) in My Workers VAN, NEA360, or another mutually acceptable and accessible database that allows the information to be appended to the member's profile.
3. Funds will be provided to the affiliate as documented progress is reported and outcomes are achieved, per NEA approval.
4. Progress reports are due electronically in the format provided as agreed upon. This includes budget reports comparing the actual expenses incurred during grant implementation with the original budget. If significant changes are being made to the approved work or budget, the primary grant contact should contact their assigned NEA liaison for prior approval.
5. Affiliate leaders will share program development, materials, and key learnings with other affiliates electronically (e.g., virtual events and www.mynea360.org) and/or at appropriate events.
6. Any grant funds received will be spent by the end of the grant term in accordance with the approved goals, program, and budget. NEA reserves the right to request any remaining funds be returned if unused by the end of the term, or if there has been a lack of progress. If the grant term needs to be altered, the affiliate should contact their assigned NEA liaison for consideration/approval.
7. NEA has the ability, based upon reporting and other discovery, to withhold grant payments if it is determined there is a lack of appropriate progress.
8. A NEA liaison will be assigned to each awarded grant. The affiliate grant contact will respond promptly to communications from the NEA liaison.

9. Grantees are expected to promote the grant program and utilize the NEA brand on all communications and materials as part of the approved communications plan.
10. If your grant request is approved, the information provided in this application will constitute the grant agreement between NEA and your affiliate, including all goals, deliverables and proposed outcomes, and budget. NEA reserves the right to request additional clarifications or terms as part of the grant agreement, which will take the form of an addendum and be mutually agreed upon by NEA and your affiliate.
11. Your affiliate agrees to assign to NEA all right, title, and interest to any copyrightable works, trademarks, and other intellectual property that arises from any course curriculum, professional development sessions for educators, micro-credential courses or similar activities created by your affiliate using the grant funds (collectively, the “Intellectual Property”). In exchange for this transfer of rights, NEA grants your affiliate a limited license to use, reproduce, distribute, and publicly display the Intellectual Property solely in connection with that affiliate’s everyday business activities.
12. Election Activities as Applicable - Your affiliate agrees that grant funds will not be used to make a contribution or expenditure in connection with any election for federal, state, or local public office, or for any other purpose constituting an “exempt function” activity as defined in Section 527 of the Internal Revenue Code, 26 U.S.C. § 527.
13. Lobbying Activities as Applicable - Your affiliate understands that funds expended for lobbying activities may require registration and/or reporting pursuant to state or local lobbying disclosure laws. Affiliates should contact NEA Office of General Counsel for guidance.
14. By accepting grant funds, your affiliate agrees to use the funding for the specific purpose(s) as outlined in your grant application, as modified and approved by NEA; to submit all requested reports; and to return any funds not used for the purposes outlined in the grant at the end of the grant term. For accounting purposes, NEA has determined that the grant funds are unconditional with donor restrictions. If awarded, please make sure this language is shared with your business manager for accounting purposes.
15. If awarded, grantees are to keep accurate and separate records to document Grant expenditures.
16. NEA reserves the right to review or audit applicable expenses of awarded Grants.
17. If awarded, NEA may terminate this grant at any time if the grantee fails to perform any of its material obligations or materially breaches its representations under this grant, including if grantee uses the funds for any purpose apart from those shown in the grant. If NEA terminates this grant in accordance with this paragraph, its financial obligations under this grant will cease and grantee will refund to NEA any amount paid.

If your grant is awarded for \$250,000 or greater, these following terms and conditions will also apply:

1. In recognition of the scale of NEA investment, your affiliate agrees as a condition of receipt of these grant funds, that it shall not disaffiliate from NEA or its state affiliate for at least five years after the date this MOU is executed.
2. If your affiliate terminates its affiliation with NEA or takes any action that justifies NEA’s termination of said affiliation under its governing documents and/or policies, this grant agreement will terminate as of the effective date of termination of affiliation. Within thirty days after the effective date of termination of this agreement, pursuant to this section, your affiliate will pay to NEA, as liquidated damages, the full amount of payments made by NEA to your affiliate as part of this grant.
3. The parties agree that any disaffiliation effort, either attempted or completed, shall entitle NEA to a temporary restraining order, preliminary injunctive relief and permanent injunctive relief from a court of competent jurisdiction.

Agreement to Terms

Name of Person Authorized to Agree to Grant Terms *

No answer

Title of Person Authorized to Agree to Grant Terms *

No answer

Attachments

Attachments

Signature Page (Required)Release Approval DocumentationAdditional Attachment 1Additional Attachment 2

No file uploaded